

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
December 12, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2013-37. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2013-37 for the TDA.
- 2.2 ADOPT RESOLUTION 2013-38. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2013-38 for the five year capital plan.
- 2.3 ADOPT RESOLUTION 2013-39. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2013-39 for the 2014 budget.

- 2.4 ADOPT RESOLUTION 2013-40. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2013-40 setting the millage rate for 2014 at 4.75 mils.
- 2.5 ADOPT RESOLUTION 2013-41. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2013-41 setting the pre-determined ratio for 2014 at 100%.
- 2.6 AWARD CONTRACTS FOR RENTAL EQUIPMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded contracts for rental equipment to the following per bid pricing on an as needed basis:
Best Line Equipment.
Cleveland Brothers Equipment Company, Inc.
Commonwealth Equipment Corporation.
Equipment Depot.
Five Star Equipment, Inc.
Hertz Equipment Rental.
Highway Equipment & Supply Company.
Murrysville Machinery Company, Inc.
- 2.7 APPROVE INVOICE FROM CLEVELAND BROTHERS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved invoice from Cleveland Brothers Equipment Company, Inc. for repairs to D8T Track Type Tractor in the total amount of \$17,921.90.
- 2.8 APPROVE PSA WITH MCCLURE COMPANY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with McClure Company for RMS.
- 2.9 APPROVE SUB CONTRACT WITH CITY OF WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved subrecipient monitoring contract for WATS with the City of Williamsport.
- 2.10 APPROVE PSA WITH LARSON DESIGN GROUP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Larson Design Group for Traffic Impact Study - TRIP not to exceed \$20,500.
- 2.11 APPROVE PSA WITH DELTA DEVELOPMENT GROUP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved 2014 professional service agreement with Delta Development Group not to exceed \$251,100.
- 2.12 APPROVE PHARE GRANT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved PHARE

grant agreement in the amount of \$350,000 for the Brodart Neighborhood Improvement Program.

2.12 APPROVE AGREEMENT WITH PHMC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved cooperative agreement for data sharing with the Bureau for Historic Preservation representing PHMC.

Mr. Wheeland recessed the Commissioners' Meeting at 10:38 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Thomas B. Smith II as full time replacement Resident Supervisor - Pay grade 5 - \$14.55/hour effective 12/16/2013.

3.3 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), adjourned the Salary Board at 10:42 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:42 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Dan Dorman announced LCRMS is requesting bids for rental uniform services.

5.2 The Commissioners recognized Cliff Kanz (PCD) on his retirement. Kurt Hausammann and Bill Kelly commented on his service to the County. Cliff thanked his coworkers.

5.3 The Commissioners recognized the Leadership Lycoming Class.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, December 17, 2013.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 11:05 a.m.